



CAMPBELL COUNTY UTILITIES & SERVICE AUTHORITY
20644 Timberlake Road
Lynchburg, VA 24502

Agenda: Regular Meeting
January 27, 2026 at 5:00 pm

Place: Authority Office
20644 Timberlake Road
Lynchburg, VA 24502

A. CALL TO ORDER – Mr. Don Austin – Chairman - called the meeting to order at _____ P.M.

A1. <u>MEMBERS</u>	<u>PRESENT</u>	<u>ABSENT</u>	<u>TIME ARRIVED</u>
Don Austin, Chairman	_____	_____	_____
James Marstin, Vice-Chairman	_____	_____	_____
Charlie Droog,	_____	_____	_____
Carter S. Elliott, Jr.	_____	_____	_____
Joe Kirkland	_____	_____	_____
Robert Lee, III	_____	_____	_____
Dan Richardson	_____	_____	_____

A2. COUNTY REPRESENTATION & STAFF PRESENT

Matt Cline, Supervisors' Liaison
Clif Tweedy, P.E., Deputy County Administrator
Jeff Wells, P.E., Executive Director
Tim Wagner, P.E., Engineering Director
Josh Pribble, Field Operations Director
Wendy Meese, Finance Director
April Farmer, Technology Coordinator

B. CITIZEN COMMENT

None expected

C. APPROVAL OF MINUTES

MOTION: Mr. _____ made a motion, seconded by Mr. _____, that the Minutes of the December 11, 2025 Board Meeting be approved.

ACTION: _____

D. ADMINISTRATION REPORT - Authority Staff

D1. FINANCIAL REPORT

Summary reports will be distributed prior to the meeting; however, they are not complete at this time due to staff still learning the new accounting software.

Year to date:

Revenues:	\$ 4,094,280.34
Expenses:	\$ 2,817,840.69
Budgeted Capital and Reserves	\$ 1,833,500.00
Surplus/(Deficit) to date:	\$ 1,276,439.65 (\$ 557,060.35)
Total "Unencumbered"	\$ 2,126,021.23

VENDORS

Permanent Vendor:

InfraServices Group Wireless, LLC	Blue Bell, PA
Ashley Valve	Virginia Beach, VA

Final Bills and other temporary vendors: (address available upon request):

No final bills were paid in the month of December

MOTION: Mr. _____ made a motion, seconded by Mr. _____, that the new vendor list for December 2025 be approved.

ACTION: _____

D2. OPERATIONS REPORT

The Operations Superintendent's report was distributed and is available at the office for review.

D3. ENGINEERING REPORT

The Construction Activities Report was distributed and is available at the office for review.

D4. DIRECTORS REPORT

The Director's Report was distributed and is available at the office for review.

E. BOARD ACTION ITEMS

None expected

F. MATTERS FROM THE BOARD

This time is to discuss any matters from the Board members.

H. ADJOURNMENT

MOTION: Mr. _____ made a motion, seconded by Mr. _____, that the Authority meeting be adjourned at _____ p.m.

ACTION: _____